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**Minutes of the Full Council meeting  
held on Tuesday 28 April 2020 at 7.00 pm  
online via the ZOOM application**

**Councillors Present:** D Clarke (Chair), J Barrett, D Betts, M Freemantle, N Palmer & R Lee-Potter

**Borough Councillor:** S Tyson-Payne

**Apologies:** C Banks, R Whittle & Borough Councillor R Reynolds.

**Officer in attendance:** C Gosling (Clerk)

## **PUBLIC SESSION**

The meeting was observed online by 5 members of the public who did not wish to speak.

### **1 INTRODUCTION BY THE CHAIRMAN AND VIRTUAL MEETINGS**

The Chairman welcomed everyone to the meeting and explained that the recent Covid-19 Legislation had allowed Parish and Town Councils to hold their meetings virtually. The Chairman also paid tribute to all the keyworkers and NHS workers including our own Parish Councillor Ciara Banks.

### **2 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

None received.

### **3 MINUTES OF THE MEETING 25 FEBRUARY 2020**

Councillor Palmer proposed to accept the minutes of the meeting held on 25 February 2020. Councillor Lee-Potter seconded and all voted in favour.

**RESOLVED: That the minutes of the meeting held on 25 February 2020 be accepted as a true record of the meeting.**

### **4 CORRESPONDENCE**

Members noted the correspondence list dated 28 April 2020.

### **5 BOROUGH AND COUNTY COUNCILLORS' REPORT**

The Chairman gave a brief update on the Borough's response to the Covid-19 outbreak. Local response centre has been in place and volunteers have been co-ordinated by One Community. The Borough Council has given out Business Grants to help local businesses.

The Mayor will serve an additional term of office due to the outbreak and the new Mayor will serve from May 2021.

An update on the Local Plan will be an agenda item at the next meeting in May.

Councillor Tyson-Payne also recommended that volunteers should contact One Community.

## **6 PARISH COUNCIL NEWSLETTERS**

The delivery of the Parish Council Newsletters is not classed as essential. Therefore, it was agreed that the next edition of the newsletter will be available on the website to minimise the spread of the Covid-19 outbreak.

## **7 FINANCE REPORTS**

The Responsible Finance Officer tabled a summary of the monthly finance reports and list of 16 payments dated 24 March 2020 totalling £3403.25 noting one historic payment of £532.87. A list of 17 payments dated 28 April 2020 totalling £3751.37. Councillor Freemantle proposed to approve the financial reports and approve payments, Councillor Barrett seconded, and all voted in agreement.

**RESOLVED: a) That the report be approved; and b) That all the payments be authorised.**

## **8 ASSET REGISTER**

Members reviewed the Asset Register dated March 2020 of items over £100. Councillor Freemantle proposed to approve the register, Councillor Palmer seconded and all voted in favour.

**RESOLVED: The 2019/20 Asset Register is approved.**

## **9 ALLOCATION OF RESERVES**

The Clerk tabled the reserves held by the Council for the financial year ending March 2020 totalling £101,154.00. Councillor Barrett proposed to approve the allocation of reserves. Councillor Palmer seconded and all voted in favour.

**RESOLVED: The reserves held for the financial year ending March 2020 are approved.**

## **10 INTERNAL AUDIT REPORT**

The Clerk outlined the internal auditor's report, there were no recommendations for the financial year ending March 2020. Councillor Clarke proposed to note the report, Councillor Betts seconded and all voted in favour. Members expressed thanks to the Clerk for the presentation of the accounts.

**RESOLVED: The Internal Audit Report for the financial year ending March 2020 is noted.**

## **11 ACCOUNTS 2019/20**

The summary of the accounts for the year ended 31 March 2020 were circulated. The balance carried forward is £127,847.06. Councillor Betts proposed to approved the accounts, Councillor Freemantle seconded and all voted in favour.

**RESOLVED: that the accounts for the year ended 31 March 2020 are approved.**

## 12 PLANNING

Councillors considered the planning applications received and made the following comments:

**Application No:** [H/20/87651](#)

**Site Address:** 158 PITMORE ROAD, EASTLEIGH, SO50 4LT

**Description:** First Floor side extension and loft conversion to provide living space incorporating 3no rear and 1no front dormers

**Comments:** No objection

**Application** [H/20/87603](#)

**Site Address:** HILLCROFT, 236 TWYFORD ROAD, EASTLEIGH, SO50 4LF

**Description:** Replacement detached garage

**Comments:** No objection

The decision below was noted.

**Application Details:** H/20/87334

**Decision:** Refuse Planning Permission

**Description:** Proposed garage

**Location:** 22 MAYPOLE VILLAS, EASTLEIGH, SO50 4LN

**RESOLVED:** a) That the comments, as set out above, be submitted to the Borough Council; and b) That the planning decisions be noted.

## 13 DATE OF NEXT MEETING

The date of the meeting is scheduled to take place on Tuesday 26 May 2020, commencing at 7pm. This meeting will be held virtually unless a relaxation of the lockdown rules commences prior to the agenda being published.

This was all the business and the meeting closed at 7.25pm

Signed ..... Chairman