



Allbrook Parish Council
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**Minutes of the Full Council meeting
held on Tuesday 27 October 2020 at 7.00 pm
online via the ZOOM application**

Councillors Present: D Clarke (Chair) (Part), J Barrett, D Betts, M Freemantle (Part from item 6), R Lee-Potter & N Palmer

Not Present: R Whittle

The Parish Council has a vacancy caused by the disqualification of Councillor C Banks. The Returning Officer at Eastleigh Borough Council will be notified on the next working day.

Apologies: Borough Councillors S Tyson-Payne & T Campbell

Officer in attendance: C Gosling (Clerk)

PUBLIC SESSION

None present.

71 WELCOME BY THE CHAIRMAN AND VIRTUAL MEETINGS

The Chairman welcomed everyone to the meeting and explained that due to ongoing advice from the Government, the Parish Council will continue to hold meetings virtually unless otherwise specified by the Clerk.

72 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

Councillor Clarke – Southampton Airport planning application (amended).

73 MINUTES OF THE MEETING 22 SEPTEMBER 2020

Councillor Betts proposed to accept the minutes of the meeting held on 22 September 2020. Councillor Barrett seconded and all voted in favour.

RESOLVED: That the minutes of the meeting held on 22 September 2020 be accepted as a true record of the meeting.

74 CORRESPONDENCE

Members noted the correspondence list dated 27 October 2020.

The Rotary Club were asked to consider planting underneath the pylons in Twyford Road and Woodside Avenue.

75 BOROUGH AND COUNTY COUNCILLORS' REPORT

Councillor Clarke gave a brief summary of the support the County Councillors are giving towards the funding for meals for children during school holidays.

Councillor Clarke stated that the recent ELAC meeting did not have items relating to the Parish. He has been chasing outstanding parish matters with officers.

76 AIRPORT CONSULTATIVE COMMITTEE REPORT

Councillor Freemantle attended the meeting on 9 October via Teams, she reported:

- the impact of the coronavirus and the loss of Flybe on the airport
- redundancies taken place and more are likely by the end of the year
- 90% reduction in footfall and flight schedule reduced during the Winter period
- level 2 accreditation in Carbon Neutral footprint
- information on the extension of the runway.

77 ALLBROOK IN BLOOM

Councillor Palmer outlined this year's competition:

- shortlist of 80 properties from the Parish
- judging took place on 3 categories
- awards – 8 gold, 11 silver gilt, 12 silver, 11 bronze and 30 highly commended
- next year's competition will be by entry only
- results posted on the website

All agreed that the competition was well received with positive comments on Facebook. The Chairman thanked Councillor Palmer for organising the competition.

78 RESURFACING OF PARK LANE

Councillor Clarke explained that he had carried out a consultation with residents to whether they would like the lane resurfaced due to the deterioration of the surface with large potholes. The ideal solution would be to tarmac the road giving a hard, long lasting surface. Councillor Freemantle proposed that the Parish Council was in favour of resurfacing the road in tarmac. Councillor Betts seconded and all voted unanimously.

RESOLVED: That this Council agrees that the road would benefit from a tarmac surface.

79 SILHOUTTE AND PLANTING AT ALLBROOK MEADOW

Members agreed to use the unspent events budget to commemorate Armistice Day by the purchase of plants to decorate the horse trough at Allbrook Meadow and to install the Silhouette at the entrance. Total cost of project £153.87

80 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

Councillors were circulated a copy of the completed return. A comment was made by the external auditor regarding the reverse payment needed to be reflected as income. It was agreed that this did not reflect good accounting practice, but the Council will observe the recommendation and will amend the return next year. There were no other issues raised and

the report was noted. Councillor Clarke proposed to accept the report, Councillor Betts seconded and all voted in favour.

RESOLVED: The recommendations of the report be noted.

81 INTERIM INTERNAL AUDITOR REPORT

The Clerk outlined the recommendations of the internal auditor's report. Councillor Clarke proposed to accept the report, Councillor Freemantle seconded and all voted in favour.

RESOLVED: The recommendations of the report be noted.

82 SECOND QUARTER BUDGET REPORT 2020/21

The Clerk presented the performance to date against budget 2020/21. Total spend to date is £19,734.14. Available spend £37,749.47.

83 BUDGET 2021/22

The draft budget for 2021/22 is being prepared. Members were asked to contact the Clerk for any additional provisions to be included in the draft budget. The Clerk explained that this budget year has had a number of unspent items due to the Covid-19 pandemic and the delays in transfer of the assets. Items for consideration:

- additional SLR frequency
- floral displays.

84 FINANCE REPORTS

The Responsible Finance Officer tabled a summary of the monthly finance report and list of 22 payments dated 27 October 2020 totalling £3899.54. Councillor Clarke proposed to approve the financial report and approve payments, Councillor Betts seconded, and all voted in agreement.

RESOLVED: a) That the reports be approved; and b) That all the payments be authorised.

85 OTTERBOURNE AND ALLBROOK WAR MEMORIAL

The Parish Council had received a request from Otterbourne Parish Council to assist with the refurbishment of the inscriptions of the War Memorial at a cost of £700. Councillor Palmer proposed to support the refurbishment and awarded Otterbourne Parish Council £700, Councillor Lee-Potter seconded, and all voted in favour.

RESOLVED: that £700 is awarded to Otterbourne Parish Council for the refurbishment of the War Memorial.

86 ASSET TRANSFER – HEADS OF TERMS

The draft Heads of Terms from Eastleigh Borough Council had been received for the transfer of two parcels of land to the Parish Council: land to the rear of 62-68 Allbrook Hill and Allbrook Recreation Ground.

It was noted that the Borough Council had completed their investigation regarding the parking spaces in front of the bungalows and have agreed that they should be transferred to the Parish Council along with the access and land at the rear.

Councillor Clarke proposed to accept the Heads of Terms in respect of the transfer of properties to the Parish Council, Councillor Betts seconded and all voted in favour.

87 ALLBROOK MEADOW UPDATE

The Meadow is still in the ownership of the Developer (Bargate Homes). It is understood that the developer's legal team had been furloughed during the pandemic and this had added to the delays in the transfer of land to the Borough Council. There are outstanding issues on the site which includes the access for agricultural vehicles. It is hoped that the Borough Council's legal team can resolve the issue by asking the developer to consider making good the existing access or creating a new access for agricultural use from Pitmore Road.

Members requested that the nature board (currently in storage) is mounted at the meadow. The Clerk to ask permission from Bargate Homes.

88 PLANNING

Councillors considered the following planning application received and made the following comment:

Application No: [T/20/88660](#)

Site Address: 7 OAKFIELDS, EASTLEIGH, SO50 4RP

Description: 1 no. Oak (T1) - cut back south west side of limbs by up to 3 metres away from 6 Oakfields.

Comments: No objection subject to the agreement of the Borough's Tree Officer.

Application No: [T/20/88593](#)

Site Address: 8 THE PADDOCK, EASTLEIGH, SO50 4SD

Description: 4 no. Ash - Fell.

Comments: Application references ash die back as the reason. No objection if disease verified by Tree Officer and felling deemed appropriate. However, if felled, alternative trees should be planted.

Application No: [T/20/88675](#)

Site Address: 6 TREETOPS, EASTLEIGH, SO50 4DL

Description: 1 no. Ash (T1) - fell.

Comments: No objection subject to the agreement of the Borough's Tree Officer.

Application No: [T/20/88706](#)

Site Address: 47 BROOMHILL WAY, EASTLEIGH, SO50 4RL

Description: 1 no. Oak (T1) - Reduce canopy by 2-3m and balance shape. Cut back to give 2-3m clearance from neighbouring dwelling and garage. Crown lift to give 4m clearance from ground level over patio area.

Comments: Subject to the agreement of the Borough's Tree Officer. This application is subsequent to T/20/88241 that applied for felling of the tree and was refused.

Application No: [T/20/88731](#)

Site Address: HILLCROFT, 236 TWYFORD ROAD, EASTLEIGH, SO50 4LF

Description: 2 no. Ash (T1 & T2) - Fell due to dieback.

1 no. Birch (T3) - Fell.

Comments: No objection subject to the agreement of the Borough's Tree Officer.

Application No: [T/20/88870](#)

Site Address: GLENWOOD, BOYATT LANE, EASTLEIGH, SO50 4LH

Description: 1 no. Fir (F1) - Reduce the height by 5-6 metres

Comments: No objection subject to the agreement of the Borough's Tree Officer.

Councillor Clarke left the meeting at this point. Councillor Betts took over as Chair.

Application No: [F/19/86707](#) – AMENDED DOCUMENTS

Site Address: SOUTHAMPTON INTERNATIONAL AIRPORT, MITCHELL WAY, EASTLEIGH, SO18 2HG

Description: Construction of a 164 metre runway extension at the northern end of the existing runway, associated blast screen to the north of the proposed runway extension, removal of existing bund and the reconfiguration and extension of existing long stay car parking to the east and west of Mitchell Way to provide additional long stay spaces. This application is subject to an Environmental Impact Assessment.

Deferred: Members agreed to take more time to digest the amended application which includes the acoustic levels which could affect the Parish.

Members noted the following decisions made:

Application Details: T/20/88573 Consent under Tree Preservation Orders

Decision: Consent to Tree Works

Proposal: Tree works as detailed in the tree condition survey report.

Location: Lincolns Copse - To the rear of Winters Place, Eastleigh, SO50 4BZ

89 DATE OF NEXT MEETING

The date of the meeting is scheduled to take place on Tuesday 24 November 2020, commencing at 7pm. This meeting will be held virtually unless a relaxation of the lockdown rules commences prior to the agenda being published.

This was all the business and the meeting closed at 8.25pm

Signed Chairman