



**Allbrook Parish Council**

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21 October 2020

**NOTICE OF MEETING**

**Allbrook Parish Council  
Tuesday 27 October 2020 at 7pm**

**This meeting will be held online via ZOOM. If you wish to speak or ask a question at the meeting, please submit a request by email to the [clerk@allbrook-pc.gov.uk](mailto:clerk@allbrook-pc.gov.uk). Please include your email address and first line of your home address. Requests will be received up to one hour before the start of the meeting. An invite will be sent to your email from the Council to take part in the public participation.**

To all Allbrook Parish Councillors

You are hereby summoned to attend an online meeting of the Council on Tuesday 27 October 2020 at 7pm for the purpose of transacting the following business.

*C Gosling*

Cheryl Gosling, Clerk to the Council

Members of the public are invited to speak on general items at the start of the meeting, this session will last for 15 minutes and is at the discretion of the Chair.

**AGENDA**

1. Welcome by the Chairman
2. To note apologies of absence and to notify the Returning Officer of the Casual Vacancy arisen due to the disqualification of a Parish Councillor for non-attendance of meetings.
3. To receive declarations of interest and dispensation requests.
4. To approve minutes of the meeting held on 22 September 2020.
5. To note correspondence.
6. To receive a report from the Borough and County Councillors on matters concerning the Parish.
7. To receive a report on the recent Airport Consultative Committee Meeting (Cllr Freemantle).
8. To receive a report on the recent Allbrook In Bloom Competition (Cllr Palmer).
9. To discuss the proposed resurfacing of Park Lane (Cllr Clarke).

10. To discuss the installation of the Silhouette at Allbrook Meadow and note costs of the planting project.
11. To receive the completed Annual Governance and Accountability Return for the year ended 31 March 2020 and note external auditor's comments.
12. To note the interim report of the Internal Auditor for the current financial year 2020/21.
13. To review the second quarter budget and note spend to date.
14. To receive budget requests for inclusion in the draft budget for 2021/22.
15. To receive the financial report and approve payments.
16. To receive the request for £700 towards the renovation of the War Memorial in Otterbourne, which is dedicated to those who gave their lives in two World Wars from Otterbourne and Allbrook.
17. To receive the Heads of Terms from Eastleigh Borough Council with respect to the transfer of two parcels of land to the Parish Council: land to the rear of 62-68 Allbrook Hill and Allbrook Recreation Ground, Allbrook Hill.
18. To receive an update on Allbrook Meadow.
19. To determine the planning applications and note decisions made on Planning Matters 10/20 (please see separate list).
20. To note the date of the next meeting Tuesday 24 November 2020.