



**Minutes of the Full Council meeting
held on Tuesday 28 June 2022 at 7.00 pm
in the Scout Hut, Boyatt Lane, Eastleigh SO50 4LQ**

Councillors Present: D Betts (Chair), L Crosher, R Daniels, P Handley-Garland, Cllr K O'Neill, N Palmer, (G Smith & P Wilkinson co-opted Councillors from item 8)

Borough Councillor in attendance: S Beer (part)

Apologies: Borough Councillor Tyson-Payne

Officers in attendance: C Gosling (Clerk) & A Leitch (Allotment Officer)

PUBLIC SESSION

Three of the four candidates who applied for the two vacancies of Parish Councillors were in attendance. Another two members of the public were present, but did not wish to speak.

19 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

None received.

20 MINUTES OF THE ANNUAL MEETING 17 MAY 2022

Councillor Palmer proposed to accept the minutes of the meeting held on 17 May 2022. Councillor Handley-Garland seconded and all voted in favour.

RESOLVED: That the minutes of the meeting held on 17 May 2022 be accepted as a true record of the meeting.

21 ALLOTMENT UPDATE

The Allotment Officer reported:

- Waiting lists – 1 Parish and 7 Non-Parish at Broomhill, 1 Non-Parish at Lincolns Rise
- Site inspections commenced in May. Non-cultivated plot letters have been sent.
- Next site rep meeting is on 12 July.

22 CORRESPONDENCE

Members noted the correspondence list dated 27 June 2022.

23 CO-OPTION OF TWO PARISH COUNCILLORS

At the last meeting 6 applications were received for consideration. 4 of these applicants have withdrawn and the Council had received a further two applicants.

The candidates were given an opportunity to introduce themselves to the Council.

Councillor Betts proposed a blind vote to select the two applicants. Councillor Daniels seconded and all voted in favour.

Councillors were given voting slips to carry out the voting process and the votes were recorded as follows:

Carl Hunter -	0 votes
Shelagh Lee -	3 votes
Graeme Smith -	4 votes
Paul Wilkinson -	5 votes

RESOLVED: Graeme Smith & Paul Wilkinson were duly elected as co-opted Parish Councillors.

24 DECLARATION OF OFFICE

Councillors Smith and Wilkinson were asked to sign the Declaration of Office agreeing to abide by the code of conduct. The signing was witnessed by the Clerk. The new Councillors were asked to complete the Register of Interests form.

25 OUTSIDE BODIES REPRESENTATIVES

Deferred from the previous meeting to allow the newly co-opted Councillors an opportunity to review the roles. Councillor Daniels proposed to approve the outside bodies en-bloc, Councillor Smith seconded and all agreed (see appendix a).

26 BOROUGH AND COUNTY COUNCILLORS' REPORT

Councillor Beer is the newly elected Borough Councillor for Eastleigh North. He explained that he was settling into his role and the set-up of the Council.

Councillor Beer highlighted the current consultation on bus routes by Hampshire County Council. He encouraged Councillors to get involved and have their say. The proposal was to severely reduce the routes in this area.

Councillor Tyson-Payne submitted a report stating that airport judicial review was lost so expansion is going ahead. The new Boyatt Wood Parish Council is established but they need some Parish Councillors, if anyone is interested in sitting on this please contact the new Parish Council or Councillor Tyson-Payne.

No report received from the County Councillor.

The Chairman reported that he had recently attended a meeting of the Airport Consultative Committee:

- Passenger numbers are recovering, but significantly down on pre-pandemic levels. Expected 650k this year compared to the norm of 1.8 million.
- Further routes have opened up with more operators using the airport.
- Noise complaints totalled 180. The airport is developing a noise action plan.
- A possible legal challenge may hold up the extension of the airport which is expected to be completed in 2023.

- Considerations for the Chickenhall Lane link road to pass under the extension to the runway, funds permitting.
- Early stages of planning the required changes to Airspace Management and Routing to satisfy national legislation.

27 FINANCE REPORTS

The Responsible Finance Officer tabled a summary of the monthly finance report and a list of 27 payments dated 28 June 2022 total sum of £8317.12. Councillor Daniels proposed to approve the financial report and approve payments, Councillor Handley-Garland seconded, and 6 members voted in agreement.

RESOLVED: a) That the report be approved; and b) That all the payments be authorised.

28 FINANCIAL RISK ASSESSMENT FOR 2022/23

Councillor Palmer proposed to approve the Financial Risk Assessment for 2022/23, Councillor O'Neill seconded and all voted in favour.

RESOLVED: that the Financial Risk Assessment for 2022/23 is approved.

29 APPOINTMENT OF INTERNAL AUDITOR

Lightatouch had provided a quotation for the internal audit for 2022/23 for £370 for a standard internal audit. Councillor Crosher proposed to appoint Lightatouch for the internal audit, Councillor Wilkinson seconded and all voted in favour.

RESOLVED: that Lightatouch is appointed for the internal audit for 2022/23.

30 CONSULTATION PAPER – HAMPSHIRE COUNTY COUNCIL'S DRAFT CATCHMENT MANAGEMENT PLANS

Councillors were circulated the document and questionnaire. Members discussed the impact of flooding in the parish. Due to the length of the questionnaire, it was agreed to delegate to the Chairman to respond.

31 QUEEN'S PLATINUM JUBILEE CELEBRATIONS

Councillors' Daniels and Palmer reported on the event held on 2 June:

- The event was extremely successful with a few thousand attending the lighting of the beacon. It was a pleasure to work in partnership with Otterbourne Parish and The Otter Pub.
- Fortunate to have a working party with a range of skills, thanks to the assistance of the Chairman and Councillor Handley-Garland in the set up. Thanks also to the Clerk for the advice.
- The Clerk reported that Otterbourne Parish Council has insured the Brazier and in return the Parish Council will store it securely at the Broomhill site free of charge.
- The Treasure hunt, although the total number taking part is unknown few completed entries were received.

The Chairman recorded a note of thanks to Councillors Daniels and Palmer.

32 ALLBROOK MEADOW UPDATE

The Clerk reported that the Borough Council Local Area Manager had reported that he had the final agreement for signing for the land to be transferred from the developer to Eastleigh Borough Council. The Clerk has asked the Borough for an estimate of how long the process will take to transfer it to the Parish as we will need to inform the Council's Solicitor.

Councillor Tyson-Payne is due to attend an asset transfer meeting at the Borough this evening and will update the Council.

The Clerk has received correspondence from a resident from Dragonfly Way estate about the future maintenance of the willow trees behind his property. The Clerk had sent a copy of the Council's tree policy, but the resident is asking for further clarification. The matter has been referred to Eastleigh Borough Council as the Parish Council is not the landowner.

Residents have been in contact regarding the poor maintenance of the meadow this year. This has been reported to the Borough Council.

The Clerk suggested that the Council considers forming an Allbrook Meadow working party. This can involve residents and Councillors. The working party will report to the Council on a monthly basis. The Clerk was asked to add this to the next meeting agenda.

33 TRANSFER OF ALLBROOK RECREATION GROUND

Councillor Tyson-Payne will report to the Parish Council following the asset transfer meeting.

34 LAND BEHIND THE BUNGALOWS, ALLBROOK HILL

Neighbours have been informed that the Community Team will be cutting back the vegetation on Wednesday 6 July.

The Council will need to engage a contractor to remove the remaining shrubbery and roots.

Helen Brown will be finalising her design and will be circulating it to the Council prior to the next meeting. She has advised that the autumn is the ideal time to plant. The plan will be made available on the website to enable residents to comment before the Council makes a final decision.

The Clerk reported that she had received correspondence with the resident of no. 62 regarding the very large horse chestnut tree in the open space. The TPO tree abuts the boundary of their garden causing a nuisance of saplings, falling conkers, with concern of the height and stance of the tree. It was noted at the last inspection that the tree is suffering from disease. It was suggested that the Clerk seeks advice from a specialist and whether an application for removal of the tree would be permitted as the Council was rejuvenating the area with other trees and plants. To be added to the agenda for the next meeting.

35 PLANNING

Councillors considered the following planning applications received and made the following comments:

Application No: [H/22/92926](#)

Address: 3 PITMORE ROAD, EASTLEIGH, SO50 4NE

Description: Roof alterations to provide accommodation at first floor level, single storey rear and garage extensions, and front elevational amendments

Comments: No objection

Application no: [H/22/93102](#)

Address: 3 PORTCHESTER RISE, EASTLEIGH, SO50 4QS

Description: Garage conversion to create larger kitchen and utility room

Comments: **No objection**

Application No: [H/22/93155](#)

Address: 14 DRAGONFLY WAY, EASTLEIGH, SO50 4DD

Description: Single storey rear extension (reapplication)

Comments: **No objection**

The following decisions were noted:

Application Details: H/21/91468

Decision: Permit

Proposal: Single-storey side extension and two-storey link to garage to provide annex for dependant relatives

Location: 8 THE PADDOCK, EASTLEIGH, SO50 4SD

Application Details: H/22/92692

Decision: Permit

Proposal: Single storey side/rear infill extension

Location: 11 PORTCHESTER RISE, EASTLEIGH, SO50 4QS

36 DATE OF NEXT MEETING

The date of the meeting is scheduled to take place on Tuesday 26 July 2022.

This was all the business and the meeting closed at 8.15 pm

Signed Chairman

Appendix a



ALLBROOK PARISH COUNCIL

Outside Bodies – 2022/3

Allotment Site meeting representative
Eastleigh District Association of Local Councils

David Betts
David Betts
Nancy Palmer

Southampton Airport Consultative Committee

David Betts

Footpath representative

Paul Handley-Garland

Transport representative

Richard Daniels

Newsletter Editor

Beccy Lee-Potter (external)
Nancy Palmer

Allbrook in Bloom

Nancy Palmer

Scouts

Lisa Crosher

Tree Wardens

Paul Handley-Garland
Richard Daniels

Youth Provision

Lisa Crosher
Kathy O'Neill