



11 May 2022

## **NOTICE OF ANNUAL MEETING**

**Allbrook Parish Council**  
**Tuesday 17 May 2022 at 7.00pm**  
**Scout Hut, Boyatt Lane, Eastleigh, SO50 4LQ**

To all Allbrook Parish Councillors

You are hereby summoned to attend the meeting of the Council on Tuesday 17 May 2022 at 7.00pm in the Scout Hut, Boyatt Lane, Eastleigh.

*C Gosling*

Cheryl Gosling, Clerk to the Council

Members of the public are invited to speak on general items at the start of the meeting, this session will last for 15 minutes and is at the discretion of the Chair.

### **AGENDA**

1. To note apologies of absence.
2. To elect a Chairperson and receive the declaration of acceptance of office.
3. To elect a Vice-Chairperson and receive the declaration of acceptance of office.
4. To note receipt of Councillors' declaration of acceptance of office.
5. To receive written applications for the position of Councillor and to co-opt two candidates to fill the existing vacancies.
6. To note receipt of the co-opted Councillors' declaration of acceptance of office.
7. To receive Councillors' Register of Interest Forms to be forwarded to the Monitoring Officer at Eastleigh Borough Council.
8. To note the acceptance of the calendar of meeting dates for 2022/23.
9. To review and adopt Standing Orders.
10. To review and adopt Financial Regulations.
11. To review the current list of outside bodies and appoint representatives for 2022/23.
12. To receive declarations of interest and dispensation requests.

13. To approve the minutes of the meeting held on 19 April 2022.
14. To note correspondence.
15. To receive the monthly financial report and approve payments.
16. To receive an update on the Queen's Platinum Jubilee – Cllrs Daniels and Palmer.
17. To allocate £1500 from general reserves to the community events budget to allow for the cost of the Jubilee event on 2 June 2022 in partnership with Otterbourne Parish Council.
18. To delegate the renewal of the Council's insurance policy to the Clerk in consultation with the Chair and Vice Chair. Expiry of the policy is 24/6/2022.
19. To determine the planning applications and note decisions made on Planning Matters 05/22 (please see separate list).
20. To note the date of the next meeting on 28 June 2022.