



c/o 93 Upper Barn Copse
Fair Oak
Eastleigh, Hampshire
SO50 8DB

Email: clerk@allbrooknorthboyatt-pc.gov.uk
Telephone: 07394 063916

**Minutes of the Full Council meeting
held on Tuesday 27 November 2018 at 7.00 pm
in the Scout Hut, Boyatt Lane, Eastleigh SO50 4LQ**

Councillors Present: D Clarke (Chair), C Banks, J Barrett, D Betts, M Freemantle, R Lee-Potter, N Palmer & R Whittle

Apologies: None

Officers in attendance: C Gosling (Clerk) & R Ormond (Allotment Officer)

PUBLIC SESSION

The Chair welcomed everyone to the meeting and introduced the new Parish Clerk, Cheryl Gosling. Cheryl has many years of experience from her role as a Clerk to Fair Oak and Horton Heath Parish Council. There would be a transitional period whilst information is collated and updated.

The Chair asked Karen Housby to show the design of the Council's artboard for Allbrook Meadow. Mrs Housby explained the features of the design which included an outline of the natural habitat and insects found at the meadow. The idea of the board is to engage and educate visitors to the site. The Chair thanked Mrs Housby for her contribution and asked Members to give feedback on the design.

A resident reported that he was disappointed at the state of the highways in the Parish. Particular reference was made to ruts and potholes in Allbrook Hill and Woodside Avenue. The Chair reported that there had been a delay in the Highway department in responding to repairs and he would follow up the reported faults.

A resident was disappointed about the proposed restriction on bus services E1 and E2. The Chair responded that he was against any cuts to bus services.

There were no further comments from members of the public. The Chair kindly reminded residents present to refrain from speaking during the business of the Council. However, Members would be available for a short time after the meeting had concluded.

57 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

None received.

58 MINUTES OF THE MEETING 23 OCTOBER 2018

Councillor Lee-Potter proposed to accept the minutes of the meeting held on 23 October 2018. Councillor Betts seconded and all voted in favour.

RESOLVED: That the minutes of the meeting held on 23 October 2018 be accepted as a true record of the meeting.

59 ALLOTMENT UPDATE

The notes of the site meeting held on 16 October had been previously circulated. The Allotment Officer reported:

Current status of sites – both sites are beginning to settle down for the winter, shortly will be shutting off the water supply and closing the toilet facilities to minimise frost damage. The vehicular access is restricted to the green roads to avoid further damage and ruts.

Vacant plots and waiting lists – 1st October 2018, the start of the new rental year, there was 3 vacant plots at Lincoln's Rise and 7 at Broomhill. Have to date let 1 new tenancy at Lincoln's Rise and 4 at Broomhill. Good progress with re-letting plots. The waiting list currently stands at 2 for Lincoln's Rise and 6 at Broomhill. Broomhill sites are being filled as a priority. Four of the Broomhill applicants are waiting for specific plots to become available.

Expenditure and budget -The Allotment Officer and the new Clerk are working together with the Site Reps to rationalise the way goods and services are obtained in order that the best value for money is obtained.

Plot clearance undertaken by exiting plot holders, in some cases, particularly where "notice to quit" had been given, had left with plots in need of clearing. Some have been done voluntarily by the working party but the estimate cost of £100-120 per plot if the Council employ contractors. The Council could pursue ex-plot holders under the terms of the contract but from previous experience the time taken, aggravation but particularly and legal costs far outweigh the benefits.

This year a trialled process of offering the new plot holder taking a particularly bad plot a year's moratorium on rent (£25) in return for them clearing the plot themselves. Effectively a saving of £95.

Livestock – a review of livestock kept on allotments is taking place and where necessary involvement from relevant agencies will be involved.

The Chair thanked the Allotment Officer for his report. Councillor Betts voted to accept the report, Councillor Whittle seconded and all agreed.

RESOLVED: To accept the Allotment Officer's report and recommendations made.

60 CORRESPONDENCE

Members noted the correspondence list dated 27 November 2018.

61 BOROUGH COUNCILLORS' REPORT

Eastleigh Borough Councillor Rosemary Reynolds reported that she was one of three Councillors elected for the ward alongside Councillors' Clarke and Tyson-Payne. She resides in Ladywood, Boyatt Wood. Councillor Reynold detailed her work and educational background. She is involved with several committees at the Borough, alongside her casework helping residents with queries. Residents are welcome to contact her with any question relating to the Borough's activities.

Eastleigh Borough Councillor Sara Tyson-Payne introduced herself as one of the other three Councillors for the ward. She is also involved with committee and casework. Councillor Tyson-Payne is also available to answer any questions residents may have.

62 COUNTY COUNCILLOR'S REPORT

Councillor Daniel Clarke as the elected County Councillor for the Ward reported that the County had discussed the new Library Strategy and hoped that a better service could be offered to villages who do not have a library service. He highlighted that Crestwood Community School had supported pupils with special needs into mainstream education. The County had an investment fund for Parish and Town Councils. The Highways Agency will be returned to Hampshire County Council. Councillor Clarke urged Members to attend the Youth Provision meeting on 11 December to discuss a way forward for youth provision in the area. The County had also indicated that funding would be made available to improve the public toilet facilities in the town centre.

63 FINANCE REPORT

The Clerk presented the 1st and 2nd quarter reports ending in 30 September 2018, noting sums held in the bank. Councillor Betts proposed to approve both the reports presented, Councillor Freemantle seconded and all voted in favour. The reports and bank statements were duly signed.

RESOLVED: To accept the Finance reports ending in 30 September 2018 as a true record of the accounts held by the Parish Council.

The payments listed below were presented to the Council for approval

STO	Amy Thorne	Salary	264.64
STO	Hampshire Pension	Pension	90.60
STO	HRMC	Tax	66.20
STO	Mobile Mini UK	Container hire at allotments	41.45
STO	J Humphrey	Payroll	24.00
100479	British Legion	wreaths	40.00
100480	Hampshire CC	Room hire - January 2018	32.50
100481	Mrs S Hobbs	Locum Clerk cover	427.00
100482	15th Chandlers Ford Scouts	Room hire - October 2018	40.00
100483	Mrs A Solomou	refund key deposit	20.00
100484	For-matt	Computer issues	85.00
100485	PKF Littlejohn LLP	External audit 2018/19	240.00
100486	Mr D Ward	Allotment expenses	42.91
100487	Ms C Gosling	Clerk expenses	87.54
100488	Salaries		
100489			
100490			1641.73

RESOLVED: a) That the report be approved;
and b) That cheque signing, and payments be authorised.

64 YOUTH PROVISION

Councillors' Whittle, Betts and Freemantle expressed an interest in attending the Youth Provision Meeting on 11 December at the Energy Youth Centre.

65 CHRISTMAS CARD

Councillor Lee-Potter circulated several designs of the Christmas Card to be hand delivered to residents. Members agreed on a design to include meeting dates, contact information and season's greetings. A quotation of £204.00 had been received to produce the card.

66 PLANNING

Councillors discussed the planning applications received and made the following comments:

Application No: [H/18/84300](#)

Site Address: 5 PENSHURST WAY, EASTLEIGH, SO50 4RH

Description: First floor and single storey side extensions, single storey rear extension and garage conversion to living accommodation

Comments: No objection

Application No: [H/18/84403](#)

Site Address: 9 OAKFIELDS, EASTLEIGH, SO50 4RP

Description: Two storey rear, single and first floor storey side extensions following demolition of existing side conservatory, new front porch, roof and elevational alterations, new roof tiles

Comments: No objection

Application No: [T/18/84243](#)

Site Address: 8 THE PADDOCK, EASTLEIGH, SO50 4SD

Description: T1 Ino. Ash - Fell T2 Ino. Ash – Fell

Comments: No objection

Councillors noted the following decisions:

Application Details: T/18/84002 Consent under Tree Preservation Orders

Decision: 1 Nov 2018 Refuse Tree Consent for Delegated Decision Proposal 1 no. Silver Birch. Fell.

Location: 7 BROOMHILL WAY, EASTLEIGH, SO50 4RL

Application Details: X/18/83354 Removal/variation of conditions

Decision: 7 Nov 2018 Permit Delegated Decision

Proposal: Variation of condition 2 of planning permission F/16/79112 for the construction of eight houses and garages with parking and access (with revised boundary treatment details) following the demolition of the existing dwelling, to allow substitution of approved drawings.

Location: Land to the rear of 120-128, Pitmore Road, Eastleigh, SO50 4LT

67 DATE OF NEXT MEETING

The date of the next meeting is scheduled to take place on Tuesday 18 December 2018, at the Scout Hut, Boyatt Lane, Eastleigh SO50 4LQ, commencing at 7pm.

68 PUBLIC BODIES ADMISSION TO MEETINGS ACT 1960

Councillor Clarke proposed, Councillor Palmer seconded and all voted in favour of excluding the public and press from the meeting.

69 CONFIDENTIAL MINUTES OF THE MEETING 30 OCTOBER 2018

Councillor Palmer proposed to accept the confidential minutes of the meeting held on 30 October 2018. Councillor Betts seconded and all voted in favour.

RESOLVED: That the minutes of the meeting held on 30 October 2018 be accepted as a true record of the meeting.

This was all the business and the meeting closed at 8.15pm

Signed Chairman