



**Minutes of the Annual Council meeting  
held on Tuesday 23 May 2023 at 7.00 pm  
in the Scout Hut, Boyatt Lane, Eastleigh SO50 4LQ**

**Councillors Present:** L Crosher, P Handley-Garland, K O'Neill & N Palmer (Chair)

**Apologies:** D Betts, R Daniels, G Smith & P Wilkinson

**Officer in attendance:** C Gosling (Clerk)

## **PUBLIC SESSION**

Two members of the public were present, but did not wish to speak.

### **1 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

None received.

### **2 ELECTION OF CHAIRPERSON**

Councillor Handley-Garland proposed Councillor Palmer as Chairperson; Councillor O'Neill seconded. There were no other nominations. Members voted unanimously in favour and Councillor Palmer signed the declaration of acceptance of office.

**RESOLVED: Councillor Palmer is appointed Chairperson for the ensuing municipal year.**

### **3 ELECTION OF VICE-CHAIRPERSON**

Councillor Palmer proposed Councillor Handley-Garland as Vice-Chairperson; Councillor Crosher seconded. There were no other nominations. Members voted unanimously in favour and Councillor Handley-Garland signed the declaration of acceptance of office.

**RESOLVED: Councillor Handley-Garland is appointed Vice-Chairperson for the ensuing municipal year.**

### **4 MINUTES OF THE MEETING 25 APRIL 2023**

Councillor Handley-Garland proposed to accept the minutes of the meeting held on 25 April 2023. Councillor Crosher seconded and all voted in favour.

**RESOLVED: That the minutes of the meeting held on 25 April 2023 be accepted as a true record of the meeting.**

### **5 CORRESPONDENCE**

Members noted the correspondence list dated 22 May 2023.

### **6 FINANCE REPORTS**

The Responsible Finance Officer tabled a summary of the monthly finance report and list of 19 payments dated 23 May 2023 total sum of £4293.72. Councillor O'Neill proposed to approve the financial report and approve payments, Councillor Handley-Garland seconded, and all voted in agreement.

**RESOLVED: a) That the reports be approved; and b) That all the payments be authorised.**

## **7 MEETING DATES**

Councillor Handley-Garland proposed to accept the meeting dates for 2023/24 circulated with the agenda, Councillor Crosher seconded and all voted unanimously.

**RESOLVED: that the meeting dates for 2023/24 had been agreed for the following municipal year.**

## **8 STANDING ORDERS 2023**

There were no updates to the document. Councillor O'Neill proposed to adopt the Standing Orders 2023, Councillor Crosher seconded and all voted in favour.

**RESOLVED: that Standing Orders 2023 be adopted.**

## **9 FINANCIAL REGULATIONS 2023**

There were no amendments to this document. Councillor Crosher proposed to adopt the Financial Regulations, Councillor O'Neill seconded and all voted in favour.

**RESOLVED: that Financial Regulations 2023 be adopted.**

## **10 MEMBERS INTERESTS**

All Councillors were reminded of their responsibility to ensure the register of interests is up to date.

## **11 OUTSIDE BODIES REPRESENTATIVES**

The roles were reviewed and agreed. Councillor O'Neill proposed to approve the outside bodies en-bloc, Councillor Handley-Garland seconded and all agreed (see appendix a).

## **12 CORONATION BIG LUNCH FEEDBACK**

Councillor Palmer stated that the feedback had been positive and the event went well. Members thanked Councillor Palmer and Councillor Daniels for their hard work.

## **13 ALLBROOK MEADOW**

Eastleigh Borough Council is now the land owner and have invited the Parish Council to proceed with the legal transfer of the site. The Clerk has sent EBC queries on the recent surveys held, commuted sums to be transferred and contribution towards the legal expenses. On receipt of the queries, Councillor O'Neill proposed to commence legal proceedings on the land known as Allbrook Meadow. Councillor Handley-Garland seconded and all voted in favour. The Clerk was asked to instruct the Council's solicitor.

## **14 PLANNING**

Councillors considered the following planning application received and made the following comments:

**Application No** [H/23/94958](#)

**Address:** 8 THE PADDOCK, EASTLEIGH, SO50 4SD

**Description:** Proposed single storey side extension and single storey link to garage. Alterations to fenestration. (Revision H/21/91468)

**Comments:** **No objection**

## **15 DATE OF NEXT MEETING**

The date of the next meeting is scheduled to take place on Tuesday 27 June 2023.

This was all the business and the meeting closed at 7.25pm

Signed ..... Chairman



## **ALLBROOK PARISH COUNCIL**

### **Outside Bodies – 2023/24**

Allotment Site meeting representative  
Eastleigh District Association of Local Councils

David Betts  
Nancy Palmer  
Paul Handley-Garland

Southampton Airport Consultative Committee

David Betts  
Paul Wilkinson

Footpath representative

Paul Handley-Garland

Transport representative

Graeme Smith

Newsletter Editor

Beccy Lee-Potter (external)  
Nancy Palmer

Allbrook in Bloom

Nancy Palmer

Scouts

Lisa Crosher

Tree Wardens

Paul Handley-Garland  
Graeme Smith

Youth Provision

Lisa Crosher  
Kathy O'Neill

Community Events Liaison

Richard Daniels  
Nancy Palmer