



**Allbrook Parish Council**

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**Minutes of the Full Council meeting  
held on Tuesday 22 December 2020 at 7.00 pm  
online via the ZOOM application**

**Councillors Present:** D Clarke (Chair), J Barrett, D Betts, M Freemantle, R Lee-Potter & N Palmer

**Apologies:** None

**Borough Councillors Present:** Councillor S Tyson-Payne

**Officer in attendance:** C Gosling (Clerk)

**PUBLIC SESSION**

One member of the public was in attendance.

**103 WELCOME BY THE CHAIRMAN AND VIRTUAL MEETINGS**

The Chairman welcomed everyone to the meeting and explained that due to ongoing advice from the Government, the Parish Council will continue to hold meetings virtually unless otherwise specified by the Clerk.

**104 NOTICE OF CASUAL VACANCY TO BE FILLED BY CO-OPTION**

The Elections Officer had notified the Parish Council that the second vacancy of Parish Councillor can now be filled by Co-option by an election. The vacancy will be advertised in the new year and prospective candidates will have the opportunity to observe a meeting on 26 January. Applications will close on 14 February and the Council will co-opt at the meeting on 23 February.

**105 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

Councillor Clarke & Councillor Palmer – planning application O/19/86980 – Land West of Allbrook Way.

**106 MINUTES OF THE MEETING 24 NOVEMBER 2020**

Councillor Lee-Potter proposed to accept the minutes of the meeting held on 24 November 2020. Councillor Betts seconded and all voted in favour.

**RESOLVED: That the minutes of the meeting held on 24 November 2020 be accepted as a true record of the meeting.**

## **107 CORRESPONDENCE**

Members noted the correspondence list dated 21 December 2020.

The issue of on road parking in Pitmore Road was noted. It was suggested that an article could be placed in our next newsletter to encourage residents to park in their driveway.

## **108 BOROUGH AND COUNTY COUNCILLORS' REPORT**

Councillor Clarke reported:

- Southampton Airport application was withdrawn and likely to be considered next Spring.
- Over 4K of funds were available in Councillor's devolved budget for any projects.
- School vouchers were being distributed over the Christmas holidays.

Councillor Tyson-Payne added:

- Food bank – please consider donating 'meals' rather than chocolates.

## **109 VARIABLE DIRECT DEBITS**

It is acknowledged by the Council that accounts with utility companies will be paid by Direct Debit. Councillor Betts approved the payment of variable direct debits in line with the Council's Financial Regulations. Councillor Barrett seconded and all voted in favour.

**RESOLVED: The payment of variable direct debits is approved.**

## **110 FINANCE REPORTS**

The Responsible Finance Officer tabled a summary of the monthly finance report and list of 17 payments dated 22 December 2020 totalling £3188.54. Councillor Palmer proposed to approve the financial report and approve payments, Councillor Barrett seconded, and all voted in agreement.

**RESOLVED: a) That the reports be approved; and b) That all the payments be authorised.**

## **111 PRECEPT 2021/22**

Councillor Freemantle proposed to set the budget for 2021/22 at £61,021.46. To set a Precept at £50,438.80 representing a £68.67 charge on a Band D property and approve the use of general reserves for £10,582.66 to cover the balance of the budget. The loss of the Council Tax Support relief has reflected a 1% increase on the Precept. Councillor Betts seconded and all voted in favour.

**RESOLVED: a) that the Council's final budget for 2021/22 is set at £61,021.46; and b) the Council's precept for 2021/22 is approved at £50,438.80 representing a Band D charge of £68.67.**

## **112 ASSET TRANSFER UPDATE**

The tree survey took place last year had been forwarded to the Clerk for information. There were no issues reported. The Parish Council will conduct our own survey once the land is adopted.

## **113 ALLBROOK MEADOW UPDATE**

The Borough Council has agreed the new agricultural entrance will be installed to the right of the Lych Gate. There is adequate space for the mower to be off the road to open the new

gate. The dropped kerb has been approved by HCC. The County does not have to do a residential consultation as it is an agricultural entrance and the infrequency of use does not qualify for a full consultation. The quote for the new entrance is just under 6K. It has been requested that the gate is made from a sturdy timber in keeping with the Lych Gate. The dragon's teeth will be removed and two drop bollards will be installed. Members asked that the gate does not abut the Lych Gate and moved as far right as possible.

## 114 PLANNING

Councillors considered the following planning applications received and made the following comments:

**Application No:** [T/20/89003](#)

**Address:** 2 CHILHAM CLOSE, EASTLEIGH, SO50 4QZ

**Description:** 1 no. Maple (T1) - Reduce the crown by approximately 2 metres to suitable secondary growth points.

Remove the dead stem on the right-hand side of the crown

Remove any major deadwood (diameter greater than 50mm) from the crown.

Raise the crown to a height 2.5 metres from ground level over the lawns and driveways of both properties.

Raise the crown to a height 5 metres over the road.

**Comments:** Subject to the agreement of the Borough's Tree Officer.

**Application No:** [T/20/89325](#)

**Address:** 7 OAKFIELDS, EASTLEIGH, SO50 4RP

**Description:** 1 no. Oak (T1) - Crown reduce by max 3m in height and 3m in width.

1 no. Mature Oak (T2) - Crown reduce by max 3m in height and 3m in width. Reduce low lateral limb by 5m to reduce the risk of failure.

**Comments:** Subject to the agreement of the Borough's Tree Officer.

Councillor Clarke left the meeting at this point. Councillor Betts took the Chair.

**Application No:** [O/19/86980](#)

**Address:** Land West of Allbrook Way, Knowle Hill, Eastleigh, SO50 4LZ

**Description:** Outline planning application for up to 53no. residential dwellings (C3 use) with associated landscaping, infrastructure and access from Knowle Hill (all matters reserved except for access). (AMENDED DESCRIPTION)

**Comments:** Objection

- **No provision on site for informal play – space at the north of the development for a 'kick about' area**
- **Protection of the footpath no. 716. Ensure statutory start point south of Westfield House is maintained as per Ramblers submission**
- **Lack of contribution to the community infrastructure. S106/278 contributions to the parish of Allbrook.**
- **Requirement for a subsidy towards public transport**
- **Parking and access issues in Knowle Hill if the new road is privately maintained**
- **Development in isolation from the village of Allbrook**
- **Concern with 40mph approach to roundabout – safer crossing points required for Woodside Avenue and Twyford Road**
- **Drainage needs to be sufficient to prevent any impact to the Itchen Valley. A variety of porous surfaces should be considered.**

Members considered the matter of play provision. It would be preferable to have something for younger children on site with the increase in multiple bedroom properties which would encourage families with children to the development. However, a contribution towards the existing play area at Allbrook Hill Recreation could be considered if a safer crossing point was installed across Woodside Avenue and Twyford Road. Currently, there is no safe passage from the development site to the village or local amenities.

Members noted the following decisions made:

**Application Details:** T/20/88870 Consent under Tree Preservation Orders

**Decision:** Refuse Tree Consent

**Proposal:** 1 no. Fir (F1) - Reduce the height by 5-6 metres.

**Location:** GLENWOOD, BOYATT LANE, EASTLEIGH, SO50 4LH

**Application Details:** T/20/88956

**Decision:** Consent under Tree Preservation Orders

**Proposal:** 1 no. Oak (T1) - Reduce by up to 2.5 metres in width to mirror previously consented works

**Location:** 1 PORCHESTER RISE, EASTLEIGH, S050 4QS

## **115 DATE OF NEXT MEETING**

The date of the meeting is scheduled to take place on Tuesday 26 January 2021, commencing at 7pm. This meeting will be held virtually unless a relaxation of the lockdown rules commences prior to the agenda being published.

The Vice-Chair closed the meeting by thanking the Clerk for her hard work the past year and wished everyone a safe and Merry Christmas.

This was all the business and the meeting closed at 7.55 pm

Signed ..... Chairman