



c/o Eastleigh Borough Council  
Upper Market Street  
Eastleigh, Hampshire  
SO50 9YN

## NOTICE OF MEETING

**Allbrook and North Boyatt Parish Council**  
**7:00 pm, Tuesday, 24 July 2018**  
**Scout Hut, Boyatt Lane, Eastleigh, SO50 4LQ**

<b>TO:</b> Councillor Daniel Clarke (Chair)	Councillor Mary Freemantle
Councillor David Betts (Vice-Chair)	Councillor Beccy Lee-Potter
Councillor Ciara Banks	Councillor Nancy Palmer
Councillor Jo Barrett	Councillor Rob Whittle

Parish Clerk: Amy Thorne, Parish Clerk,  
anbpc1@gmail.com

Members of the public are invited to speak on general items at the start of the meeting, this session will last for 15 minutes and is at the discretion of the Chair. To register please contact the Parish Clerk.

## AGENDA

1. Apologies
2. Minutes
3. Declarations of Interest
4. Allotment Update
  - (a) To receive a verbal report from the Site and Councillor representative detailing the Management of the Council's two allotment sites; and
  - (b) To note temporary arrangements and advertising campaign for the Allotment Officer post.
5. Report from the County & Borough Councils
6. Council Newsletter - To discuss content and distribution of the Newsletter.
7. Noticeboard keys – to make arrangements for all Councillors to have keys.

8. Hampshire County Council street lighting and public transport consultation.
9. Asset Transfers – To update the public on potential asset transfers.
10. Parish Council Reserves – To discuss the potential expenditure from Parish Council Reserves to benefit the Community.
11. Section 137 Grants - To agree the application process, advertising and the format of the part decision on Community Grants Applications.
12. Review of Allbrook and North Boyatt Parish Council's Policies and Regulations:
  - (a) Financial Regulations;
  - (b) Banking Arrangements;
  - (c) Asset Register; and
  - (d) Risk Assessment
13. Finance Matters
  - (a) Budget Monitoring; and
  - (b) Expenditure Report;
14. Date of Next Meeting 25 September 2018