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**Minutes of the Full Council meeting
held on Tuesday 23 April 2019 at 6.00 pm
in the Scout Hut, Boyatt Lane, Eastleigh SO50 4LQ**

Councillors Present: D Clarke (Chair), J Barrett, D Betts, C Banks, M Freemantle, N Palmer & R Lee-Potter

Apologies: R Whittle

Officers in attendance: C Gosling (Clerk)

PUBLIC SESSION

There were 3 members of the public in attendance.

1 DECLARATION OF ABSENCE FROM MEETINGS

The Clerk had received notification in writing from Councillor Whittle regarding his absence from meetings. Councillor Whittle apologised to the Council for his absence due to health reasons. He would like to remain a Parish Councillor and had asked the Council to extend his absence period.

Councillor Betts proposed to extend the period of absence for a period of 3 months, after the 6-month qualification period. Councillor Palmer seconded and all voted in favour.

RESOLVED: That this Council accepts the absence of Councillor Whittle for an extended period of 3 months. Date of review: 23 July 2019

2 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

None received.

3 MINUTES OF THE MEETING 26 MARCH 2019

The Clerk asked for an amendment to be made to the Pension Discretionary Policy prior to the adoption of the minutes. All agreed and the Chair signed the amended document.

Councillor Lee-Potter proposed to accept the minutes of the meeting held on 26 March 2019. Councillor Betts seconded and all voted in favour.

RESOLVED: That the minutes of the meeting held on 26 March 2019 be accepted as a true record of the meeting.

4 CORRESPONDENCE

Members noted the correspondence list dated 23 April 2019.

5 FINANCE REPORT

The Clerk presented the 4th quarter report ending 31 March 2019, noting sums held in the bank. Councillor Betts proposed to approve the report, Councillor Barrett seconded and all voted unanimously.

RESOLVED: To accept the finance report ending 31 March 2019 as a true record of the accounts held by the Parish Council.

The payments listed below were presented to the Council for approval noting the BACS payments.

STO	J Humphrey	Payroll	24.00
CARD	Amazon	Stationery	18.21
DD	Business Stream	water - BH Allotments	962.88
CARD	ReQuestAPlan	Noticeboard - Allbrook Hill	12.60
CARD	Asda	APM refreshments	82.75
BACS	Sarsen Press	Printing of APM invites	78.00
BACS	Cleansing Service Group	Disposal of sludge - BH Allot	216.00
BACS	15th C/Ford Scouts	Grant payment	250.00
BACS	Dave Piper	Mower repair - BH Allot	54.00
BACS	Lightatouch	Internal audit 2018/19	81.25
BACS	EBC	2 x flower planters	1056.00
BACS	Greenbarnes Ltd	4 x noticeboards	5815.20
BACS	Screwfix	tap replacement - BH Allot	27.16
BACS	Absolute Technology	Cloud & email services	296.28
BACS	Absolute Technology	Annual domain charge	198.00
BACS	Mobile Mini	Container hire - BH Allot	48.58
BACS	HALC	Affiliation fees 2019/20	524.00
BACS	Ms M Cole	Allotment fee refund	19.50
BACS	Ms S Gill	Allotment fee refund	9.75
BACS	Hampshire Pension	April Pension	358.87
BACS	HRMC	Tax and NI April	374.09
BACS	D A Ward	Fuel for Allotments	25.58
BACS	Surrey Hills Solicitors	Licence for noticeboard	492.00
BACS	Mr R Ormond	Expenses	19.00
BACS	Ms C Gosling	Expenses and reclaim	67.32
BACS	Salaries		1543.09

Councillor Betts proposed to approve the payments, Councillor Barrett seconded and all voted in favour.

RESOLVED: a) That the report be approved; and b) That all the payments be authorised.

6 GRANT APPLICATIONS

The deferred application from Eastleigh Rotary Trust Fund was brought forward for consideration. The request for £1000 towards an interactive table at Otterbourne Hill.

Councillors recently visited Otterbourne Hill and were satisfied that this application merited the award. Councillor Betts proposed to award £1000 towards the cost of the table, Councillor Palmer seconded and all voted in favour.

RESOLVED: £1000 is awarded to Eastleigh Rotary Trust Fund.

7 INTERNAL AUDIT REPORT

The Clerk outlined the recommendations of the internal auditor's report. Councillor Clarke proposed to accept the report, Councillor Betts seconded and all voted in favour.

RESOLVED: The recommendations of the report be noted.

8 ACCOUNTS 2018/19

The summary of the accounts for the year ended 31 March 2019 were circulated. The balance carried forward is £121,656.35. Councillor Barrett proposed to approved the accounts, Councillor Lee-Potter seconded and all voted in favour.

RESOLVED: that the accounts for the year ended 31 March 2019 are approved.

9 NOTICEBOARD LICENCE AGREEMENT

The Clerk had appointed a Solicitor to draft a licence agreement between the Parish Council and Vivid Homes for the placement of a noticeboard on the parcel of land outside of 62-68 Allbrook Hill. Councillor Betts proposed to approve the licence, Councillor Lee-Potter seconded and all voted unanimously.

RESOLVED: The Licence Agreement with Vivid Homes is approved.

10 PLANNING

Councillors considered the planning application received and made the following comments:

Application No: [H/19/85171](#)

Site Address: 12 CHARTWELL CLOSE, EASTLEIGH, SO50 4PZ

Description: Single storey rear extension

Comments: No objection

The decision below was noted.

Application Details: H/19/85032 Householder planning

Decision: Permit Delegated Decision

Proposal: Single storey side extension with 2no. roof lights

Location: 2 WINTER'S PLACE, EASTLEIGH, SO50 4BZ

RESOLVED: a) That the comments, as set out above, be submitted to the Borough Council; and b) That the planning decisions be noted.

11 DATE OF NEXT MEETING

The date of the Annual General Meeting is scheduled to take place on Tuesday 28 May 2019, at the Scout Hut, Boyatt Lane, Eastleigh SO50 4LQ, commencing at 7pm.

This was all the business and the meeting closed at 6.20pm

Signed Chairman