



Allbrook Parish Council
c/o 93 Upper Barn Copse
Fair Oak
Eastleigh, Hampshire
SO50 8DB
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Telephone: 07394 063916

22 April 2020

NOTICE OF MEETING

Allbrook Parish Council
Tuesday 28 April 2020 at 7pm

This meeting will be held online via ZOOM. If you wish to speak or ask a question at the meeting, please submit a request by email to the clerk@allbrook-pc.gov.uk. Please include your email address and first line of your home address. Requests will be received up to one hour before the start of the meeting. An invite will be sent to your email from the Council to take part in the public participation.

To all Allbrook Parish Councillors

You are hereby summoned to attend an online meeting of the Council on Tuesday 28 April 2020 at 7pm for the purpose of transacting the following business.

C Gosling

Cheryl Gosling, Clerk to the Council

Members of the public are invited to speak on general items at the start of the meeting, this session will last for 15 minutes and is at the discretion of the Chair.

AGENDA

1. Welcome by the Chairman, explanation of holding virtual meetings.
2. To note apologies of absence.
3. To receive declarations of interest and dispensation requests.
4. To approve minutes of the meeting held on 25 February 2020.
5. To note correspondence
6. To receive a report from the Borough and County Councillors on matters concerning the Parish.
7. To note the suspension of the production and delivery of the Parish Council newsletter due to the Covid-19 outbreak.
8. To receive the financial reports and approve payments.
9. To review and approve the Asset Register of items over £100.
10. To approve the allocation of general and earmarked reserves.

11. To receive the internal auditor's report for the financial period ending March 2020 and note comments made.
12. To approve the financial accounts for the period ending March 2020.
13. To determine the planning applications and note decisions made on Planning Matters 04/20 (please see separate list).
14. To note the date of the next meeting Tuesday 26 May 2020.