



**Allbrook Parish Council**

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**Minutes of the Full Council meeting  
held on Tuesday 26 October 2021 at 7.00 pm  
in the Scout Hut, Boyatt Lane, Eastleigh SO50 4LQ**

**Councillors Present:** J Barrett, D Betts (Chair), D Clarke, R Daniels, M Freemantle, P Handley-Garland, R Lee-Potter (from Item 4) & N Palmer

**Borough and County Councillors in attendance:** T Park & S Tyson Payne

**Officer in attendance:** C Gosling (Clerk)

**PUBLIC SESSION**

None present.

**85 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

None received.

**86 MINUTES OF THE MEETING 28 SEPTEMBER 2021**

Councillor Clarke proposed to accept the minutes of the meeting held on 28 September 2021. Councillor Palmer seconded and all voted in favour.

**RESOLVED: That the minutes of the meeting held on 28 September 2021 be accepted as a true record of the meeting.**

**87 CORRESPONDENCE**

Members noted the correspondence list dated 25 October 2021.

The Chairman gave a report on the recent meeting of the Airport Consultative Committee:

- New chair and two new members from Colden Common joined the Committee.
- Passenger figures still low after the pandemic.
- BA to extend routes next year which will increase passenger numbers.
- 7 million has been spent in improvements.
- Airspace management plan in place to comply with legislation in 2026.
- Airport came first place in the UK for sustainability.
- Residents' complaints remain low.
- Drive in pantomime to be held on Christmas Eve.

**88 BOROUGH AND COUNTY COUNCILLORS' REPORT**

Councillor Park reported on Borough matters:

- Highways strip at Allbrook Recreation Ground should be transferred back to the Borough to allow the whole parcel of land to be passed to the Parish.
- Allbrook Meadow transfer should take place next year.
- Allbrook Knoll, following on from the correspondence with the Parish, a new goal will be installed and maintenance of the site should improve.
- Chartwell Green bollards have been replaced.

Councillor Park then tabled County matters:

- Recycling Centres now take multiple bookings per week.
- Possible application for the recycling materials plant to move to Chickenhall Lane.

Councillor Tyson-Payne reported:

- Issue of parking at the Boyatt Lane junction she will be request a Traffic Regulation Order.
- Youth Options – several activities taking place for young people. The Parish Council advertises these through social media and on the website.

The Chairman thanked the Councillors for their attendance.

## **89 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021**

Councillors received a copy of the completed return. A comment was made by the external auditor regarding the grant payment made by Eastleigh Borough Council needed to be reflected in Box 3 as income. The Council will observe the recommendation and will amend the return next year. There were no other issues raised and the report was noted. Councillor Barrett proposed to accept the report, Councillor Lee-Potter seconded and all voted in favour.

**RESOLVED: The recommendations of the report be noted.**

## **90 SECOND QUARTER BUDGET REPORT 2021/22**

The Clerk presented the performance to date against budget 2021/22. Total spend to date is £30,677.96. Available spend £30,343.50.

## **91 BUDGET 2022/23**

The draft budget is being prepared. Members were asked to contact the Clerk for any additional provisions to be included in the draft budget.

Items for consideration:

- Website budget header of £500
- Election costs next year provisional figure of £4,100
- Allbrook Meadow £500 (use of capital reserves for project work)
- Allbrook Recreation Ground £500 (use of capital reserves for project work)
- Land behind the bungalows £500 (use of capital reserves for project work)
- Increase the newsletter budget heading to allow for bigger editions.

The Clerk was asked to include the above items in the draft budget.

## **92 FINANCE REPORTS**

The Responsible Finance Officer tabled a summary of the monthly finance report and a list of 23 payments dated 26 October total sum of £11,196.81. Councillor Freemantle proposed to approve the financial report and approve payments, Councillor Barrett seconded, and all voted in agreement.

**RESOLVED:** a) That the reports be approved; and b) That all the payments be authorised.

## **93 INVESTMENT POLICY**

Councillor Lee-Potter proposed to approve the Investment Policy, Councillor Handley-Garland seconded, and all voted in favour.

**RESOLVED:** that the Investment Policy is approved.

## **94 HEALTH AND SAFETY POLICY STATEMENT**

Councillor Freemantle proposed to approve the Health and Safety Policy Statement, Councillor Palmer seconded, and all voted in favour.

**RESOLVED:** that the Health and Safety Policy Statement is approved.

## **95 QUEEN'S PLATINUM JUBILEE CELEBRATION**

Councillor Daniels outlined the idea of a joint initiative with Otterbourne Parish Council in hosting a Treasure Hunt, with a tea party with music from Otterbourne Brass Band. Councillor Palmer and Councillor Daniels agreed to represent the Parish Council on a working party. Members were asked to put forward their ideas for the celebration.

## **96 LAND BEHIND THE BUNGALOWS, ALLBROOK HILL**

The Chairman, Vice-Chairman and Clerk met with the neighbouring property at 60 Allbrook Hill to discuss the extent of the removal of the laurel hedge. The owner of no.60 was happy to allow the removal of the hedge as long as a suitable boundary fence was installed.

A discussion ensued regarding the boundary between the neighbouring property and the open space. Members were concerned that the boundary was undefined and the Council should be aware that some of the open space falls in the scrub/fence line erected by the previous occupier.

The Council were aware that the resident was not inclined to lose part of his garden which includes a large sycamore tree and access to the river. A draft plan was drawn up and the Clerk and Chairman were asked to liaise with no. 60 to agree a boundary line before any fencing is installed.

The matter is ongoing and will be reported to the Council at the next meeting.

## **97 ALLBROOK MEADOW UPDATE**

The revised gate at the entrance to Pitmore Road had now been installed. As previously reported by Councillor Park matters are now progressing for transfer of the asset to the Borough Council from the developer.

## **98 TRANSFER OF ALLBROOK RECREATION GROUND**

Hampshire Highways is waiting for a response from Hampshire County Council to ensure there is no issue in transferring the land back to the Borough.

## 99 PLANNING

Councillors considered the following planning application received and made the following comments:

**Application No:** [H/21/91205](#)

**Address:** 1 OAKFIELDS, EASTLEIGH, SO50 4RP

**Description:** Erection of single storey side/front garage, alterations to entrance and landscaping.

**Comments:** **No objection**

**Application No:** [H/21/91468](#)

**Address:** 8 THE PADDOCK, EASTLEIGH, SO50 4SD

**Description:** Single-storey side extension and two-storey link to garage to provide annex for dependant relatives

**Comments:** **No objection**

**Application No:** [H/21/91717](#)

**Address:** 161 PITMORE ROAD, EASTLEIGH, SO50 4LS

**Description:** Two storey rear extension incorporating rooflight on eastern roof slope, new front entrance with canopy and alterations to fenestration

**Comments:** **No objection**

Members noted the following decisions made:

**Application Details:** T/21/91191 Consent under Tree Preservation Orders

**Decision:** Consent to Tree Works for Delegated Decision

**Proposal:** 1 no. Oak tree (T1)- Reduce by 2.5m to suitable growth point with pruning wounds no bigger than 70mm.

**Location:** 8 HIGHCLIFFE DRIVE, EASTLEIGH, SO50 4RB

**Application Details:** H/21/91274 Householder planning

**Decision:** Permit

**Proposal:** First floor side extension with associated alterations

**Location:** 13 CHARTWELL CLOSE, EASTLEIGH, SO50 4PZ

**Application Details:** H/21/90792 Householder planning

**Decision:** Withdrawn by Applicant

**Proposal:** Render external walls

**Location:** 161 PITMORE ROAD, EASTLEIGH, SO50 4LS

**Application Details:** T/21/91280 Consent under Tree Preservation Orders

**Decision:** Consent to Tree Works

**Proposal:** 1 no. Oak (T1) - Reduce Oak by 2m on northern side to growth points to allow more light into garden.

**Location:** 3 TREETOPS, EASTLEIGH, SO50 4DL

## 100 DATE OF NEXT MEETING

The date of the next meeting is scheduled to take place on Tuesday 23 November 2021, commencing at 7pm.

This was all the business and the meeting closed at 8.15pm

Signed ..... Chairman