



Allbrook Parish Council

c/o 93 Upper Barn Copse

Fair Oak

Eastleigh, Hampshire

SO50 8DB

Email: clerk@allbrook-pc.gov.uk

Telephone: 07394 063916

18 March 2020

NOTICE OF ARRANGEMENTS BY EMAIL

**Allbrook Parish Council
Tuesday 24 March 2020 at 7pm**

Coronavirus (Covid – 19): The Parish Council is making the following announcement:

As from the 18 March 2020, it is requested that any business to be conducted with the Parish Council is done by telephone, email or letter to minimise contact with staff and Parish Councillors.

To all Allbrook Parish Councillors

The meeting of the Council scheduled for Tuesday 24 March 2020 at 7pm in the Scout Hut, Boyatt Lane, Eastleigh has been **cancelled**. **All meetings and events scheduled for the foreseeable future are postponed until further notice.**

C Gosling

Cheryl Gosling, Clerk to the Council

Where it has not been possible to convene a meeting of the Council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Council, only where such a decision cannot be reasonably be deferred and must be made to comply with the commercial or statutory deadline.

Where appropriate, Members will be consulted by email. Any decisions made under this delegation will be recorded in writing and published in accordance with the relevant legislation. This delegated authority ceases upon the first meeting of the Council.

The Parish Council has suspended all public meetings and events until further notice. We would urge everyone to follow the national advice and daily updates which can be found on the following website:

www.nhs.uk/conditions/coronavirus-covid-19