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**Minutes of the Full Council meeting
held on Tuesday 23 July 2019 at 7.00 pm
in the Scout Hut, Boyatt Lane, Eastleigh SO50 4LQ**

Councillors Present: D Clarke (Chair), C Banks (Part), D Betts, N Palmer, R Lee-Potter & R Whittle

Apologies: J Barrett, M Freemantle, EBC Cllrs R Reynolds & S Tyson-Payne

Officer in attendance: C Gosling (Clerk), R Ormond (Allotment Officer)

PUBLIC SESSION

There were 6 members of the public in attendance.

The following concerns were raised:

One resident raised an objection to the article in the recent newsletter about the change of name of the Parish Council.

Three residents spoke about the background of the formation of the Parish Council and the reason for inclusion of the north of Boyatt Wood.

A resident queried whether Eastleigh Borough Council would sort the outstanding issues at Allbrook Meadow prior to any adoption by the Parish Council.

It was queried whether the river near the Allbrook Hill play area should be fenced.

43 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

All Councillors had an interest in item 14 as a planning application had been received in respect of Councillor Betts property. The Council made no comment on the application.

44 MINUTES OF THE MEETING 25 JUNE 2019

Councillor Banks proposed to accept the minutes of the meeting held on 25 June 2019. Councillor Palmer seconded and all voted in favour.

RESOLVED: That the minutes of the meeting held on 25 June 2019 be accepted as a true record of the meeting.

45 ALLOTMENT OFFICER'S REPORT

Vacant Plots - All Lincoln's Rise plots had been let.

Three Broomhill plots were vacant, three plots had been released voluntarily and two tenants had given notice. A further three plots had been let.

Waiting Lists - There was one parish applicant for Lincoln's Rise.

The site representatives were meeting with tenants with unkempt plots to offer advice.

The Parish Clerk was in the process of replacing all of the signs at both sites.

46 ALLOTMENT FEES

Councillor Betts proposed to increase the allotment fees to Broomhill £43.00 and Lincoln's Rise £35.00 applicable from 1 October 2019. Councillor Whittle seconded and all voted in favour.

RESOLVED: That the fees as set out above are approved.

47 ALLOTMENT RISK ASSESSMENT

Councillor Whittle proposed to approve the Allotment Risk Assessment, Councillor Lee-Potter seconded, and all voted in favour.

RESOLVED: that the Allotment Risk Assessment is approved.

48 CORRESPONDENCE

Members noted the correspondence list dated 23 July 2019.

49 BOROUGH AND COUNTY COUNCILLORS' REPORT

Councillor Clarke gave a verbal report: Eastleigh Borough Council: footpath repair carried out within 24 hours after being discovered on a Council walkabout. It transpired that it was on private property.

Request made for refund of flower planters as they did not materialise. The Borough Officers are establishing ownership of various parcels of land within the parish. Eastleigh Borough Council declared a Climate Emergency and hoped to be carbon neutral by 2025. The recent campaign for Food Waste has seen a thousand households join the scheme. The Council has won awards for recycling in Hampshire. Air quality data is being reviewed.

Hampshire County Council: Declared a Climate Emergency, Officers visiting Maypole Villas to discuss maintenance issues. The online application for a County Grant is now open.

50 FINANCE REPORT

The payments listed below were presented to the Council for approval:

05/07/2019	DD	Business Stream	water - BH Allotments	349.85
05/07/2019	DD	British Gas	Electric - Broomhill allotments	208.16
23/07/2019	BACS	J Humphrey	Payroll services	24.00
23/07/2019	BACS	Dave Piper	Repairs on Honda mower	345.02
23/07/2019	BACS	Francis Carne Associates	100 pick up stickers	45.48
23/07/2019	BACS	Appleton Signs	Replacement of Allotment Signage	273.56
23/07/2019	BACS	Screwfix	Disinfectant and Cleaner - BH Allotments	19.98
23/07/2019	BACS	Screwfix	Replacement outside tap	15.93
23/07/2019	BACS	Screwfix	Repairs to pipe and stopcock key	57.39
23/07/2019	BACS	D Ward	Refund to Allotment Association	20.00

23/07/2019	BACS	Absolute Technology	Cloud & email services	296.28
23/07/2019	BACS	Talk Design & Print	Printing of Business cards	48.00
23/07/2019	BACS	Talk Design & Print	Printing of Newsletters	144.00
23/07/2019	BACS	Eastleigh Borough Council	Installation of noticeboards	712.13
23/07/2019	BACS	Hampshire Pension	July Pension	358.87
23/07/2019	BACS	HRMC	Tax and NI July	374.29
23/07/2019	BACS	Mr R Ormond	Expenses	19.00
23/07/2019	BACS	Ms C Gosling	Expenses	36.00
23/07/2019	BACS	Salaries		1452.89
26/07/2019	DD	British Gas	Electric - BH Allotments	17.77

Councillor Betts proposed to approve the June financial report and approve payments, Councillor Palmer seconded, and all voted in agreement.

RESOLVED: a) That the report be approved; and b) That all the payments be authorised.

51 FIRST QUARTER BUDGET REPORT 2019/20

The Clerk presented the performance to date against budget 2019/20. Total spend to date is £18,777. Available spend £31,922.

52 GRANT APPLICATIONS

One application received from Citizens Advice Eastleigh requesting £1,000 towards their running costs. It was agreed that the data collected was from a postcode area, rather than the parish. Councillor Clarke proposed to award £200.00, seconded by Councillor Whittle and all voted in favour.

RESOLVED: the grant request from Citizens Advice is awarded £200.00.

53 APPOINTMENT OF OUTSIDE BODIES

It was noted that there were vacancies for representatives on the Southampton Airport Consultative Committee and Eastleigh's Youth Partnership.

It was agreed that Councillor Freemantle would represent the Parish Council on the Southampton Airport Consultative Committee and Councillor Betts would be the reserve representative.

Councillor Banks volunteered to represent the Council at the Youth Partnership Meetings and Councillor Barrett was put forward as the reserve representative.

54 ASSETS

The notes of the walkabout held on Tuesday 16 July (appendix 1) were circulated. A discussion was held on each parcel of land and other open spaces identified after the event. Councillor Betts proposed that negotiations with Eastleigh Borough Council should commence to consider the transfer of assets, and any associated costs to the Parish Council, Councillor Palmer seconded, and all voted unanimously.

RESOLVED: That the Parish Clerk to commence negotiations with Eastleigh Borough Council based on providing information to Members on each parcel of land.

55 PLANNING

Councillors considered the planning application received and made the following comment:

Application No: [T/19/85964](#)

Site Address: 4 OAKFIELDS, EASTLEIGH, SO50 4RP

Description: 1 no. Oak (T1) - Remove 4 overhanging branches that encroach on adjacent garden of 3 Oakfields.

Comments: No comment

Members noted the decisions made:

Application Details: T/19/85365 Consent under Tree Preservation Orders

Decision: Consent to Tree Works for Delegated Decision

Proposal: 1 no. Oak (T3) - Reduce branches overhanging the patio by up to 3 metres back to previous cuts with a maximum wound diameter of 80 mm.

Location: 41 BROOMHILL WAY, EASTLEIGH, SO50 4RL

Application Details: T/19/85431 Consent under Tree Preservation Orders

Decision: Part Consent Part Refuse Trees Delegated Decision

Proposal: 3 x Oak and 1 Ash Tree (G1) - Prune limbs starting to overhang fence by approx 3m.

Location: 1 OAKFIELDS, EASTLEIGH, SO50 4RP

Application Details: H/19/85292 Householder planning

Decision: Refuse Planning Permission for Delegated Decision

Proposal: Single storey rear extension

Location: 5 MAYPOLE VILLAS, EASTLEIGH, SO50 4LN

RESOLVED: a) That the comments, as set out above, be submitted to the Borough Council; and b) That the planning decisions be noted.

56 OTTERBOURNE HILL OPEN DAY

The Clerk reported that the open day will be held on Saturday 7 September 2019 between 10am and 2.30pm. It was agreed that a flyer should be circulated to inform residents of the type of activities that take place.

57 DATE OF NEXT MEETING

The date of the meeting is scheduled to take place on Tuesday 24 September 2019, at the Scout Hut, Boyatt Lane, Eastleigh SO50 4LQ, commencing at 7pm.

This was all the business and the meeting closed at 8.00pm

Signed Chairman

NOTES OF WALKABOUT

16 JULY 2019

Present: NP, DC, BLP, DB, MF & CG

Allbrook Meadow

- Desire to have a community building/structure at the upper end of the site with parking.
- New entrance off Pitmore Road (left of the lynch gate).
- Make a feature of the horse trough
- Create a 'friends of' Allbrook Meadow.
- Bench required in the shade
- More play equipment, fencing, possible zip wire?
- Fitness trail
- General – wildflowers, scrub clearance, maintenance of trees, paths and open areas.

Rear of 62-68 Allbrook Hill

- Adjacent to itchen 'hidden garden'
- Community orchard?
- Benches

Allbrook Hill Play Area

- Leads to itchen – fairly large oak trees
- Play area in good condition
- Buildings – belong to EBC – transfer to Parish?
- Picnic benches

Twyford Road layby

- Grass verge to be cut back from footpath
- Additional drop kerbs required
- No pedestrian crossing to access shops

Allbrook Knoll Play Area

- Replace football goal – informal kickabout area
- Extensive woodland
- Bigger kids play equipment

Other

- **Bus shelter and seating required in Allbrook Hill**
- **Pitmore Road – request hard standing and seating**
- **Open day on open spaces – possibly link in with VE Day in May?**
- **Interested if any veterans live in Allbrook – newsletter**
- **Where you born in Allbrook - newsletter**