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**Minutes of the Full Council meeting
held on Tuesday 25 June 2019 at 7.00 pm
in the Scout Hut, Boyatt Lane, Eastleigh SO50 4LQ**

Councillors Present: D Clarke (Chair), C Banks (Part), J Barrett, D Betts, M Freemantle, N Palmer & R Lee-Potter

Apologies: R Whittle & EBC Cllr R Reynolds

Officer in attendance: C Gosling (Clerk)

Borough Councillor: S Tyson-Payne

PUBLIC SESSION

There were 15 members of the public in attendance.

The following concerns were raised:

Condition of bench at the end of Pitmore Road.

Issue of overgrown hedgerow and general state of Allbrook Meadow.

Concern over installation of drains leading to possible flooding issue at the private housing development at Allbrook Farm.

A statement with an apology was made from a resident regarding clarification of position regarding storage of materials in Pitmore Road.

A resident queried if a Parish Hall would be built.

Discussion was held regarding the new link road and the future of Allbrook Hill linked with the local plan.

31 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

None received.

32 MINUTES OF THE MEETING 28 MAY 2019

Councillor Barrett proposed to accept the minutes of the meeting held on 28 May 2019.
Councillor Palmer seconded and all voted in favour.

RESOLVED: That the minutes of the meeting held on 28 May 2019 be accepted as a true record of the meeting.

33 ALLBROOK MEADOW NATURE BOARD

The previous administration of the Parish Council had commissioned a Nature Board for Allbrook Meadow. The Chairman welcomed Mrs Housby to present a design and quotation for the oak frame and installation of the board at Allbrook Meadow.

Mrs Housby presented the quotation from Arbuckle & Co for the print, delivery and installation on an oak frame at an estimate of £1,8731.30.

Members debated the design and the cost of the oak frame. Councillor Palmer proposed that the nature board to be printed in the agreed format and the Parish Council would seek an appropriate mount and frame at a later date. Councillor Lee-Potter seconded and all voted in favour.

RESOLVED: The Nature Board to be printed in the current format.

34 CORRESPONDENCE

Members noted the correspondence list dated 25 June 2019.

Councillor Banks left the meeting after this item.

35 BOROUGH AND COUNTY COUNCILLORS' REPORT

Councillor Clarke outlined the Borough activities: The Planning Enforcement Service is a discretionary function of the authority. It had notable victories in various prosecutions. Stoneham Sports Complex is progressing well.

Councillor Clarke had received reports on dangerous driving on Allbrook Hill and encouraged residents to call the Police on 101 with any information. Ongoing talks will be held with the County Council in liaison with the Parish Council. The County is holding another spending consultation called 'balancing the budget'.

36 FINANCE REPORT

The payments listed below were presented to the Council for approval:

06/06/2019	BACS	Came & Company	Insurance premium	444.64
07/06/2019	CARD	The Range	Stationery for allotments	30.03
10/06/2019	CARD	Emerald Office	Filing trays for the Clerk	9.99
10/06/2019	CARD	Amazon EU	5 Reams of A4 paper	21.49
25/06/2019	BACS	Talk Design & Print	Printing of Newsletters	144.00
25/06/2019	BACS	Victim Support	S137 grant payment	75.00
25/06/2019	BACS	Ninbukan Karate Club	S137 grant payment	466.00
25/06/2019	BACS	HALC	Vat element of Consultancy Service Fee	30.00
25/06/2019	BACS	Hampshire Garden Machinery	Strimmer cord	23.99
25/06/2019	BACS	Mobile Mini	Container hire - BH Allotments (back pay)	30.38
25/06/2019	BACS	Mobile Mini	Container hire - BH Allotments	48.58
25/06/2019	BACS	NALC	2 x subs for LCR (chq missing)	34.00
25/06/2019	BACS	J Humphrey	Payroll	24.00
25/06/2019	BACS	Hampshire Pension	June Pension	358.87
25/06/2019	BACS	HRMC	Tax and NI June	374.09
25/06/2019	BACS	Mr R Ormond	Expenses	19.00
25/06/2019	BACS	Ms C Gosling	Expenses	36.00
25/06/2019	BACS	Salaries		1453.09

Councillor Freemantle proposed to approve the payments, Councillor Betts seconded and all voted in favour.

Councillor Betts proposed to approve the April and May 2019 financial reports, Councillor Freemantle seconded and all voted in agreement.

RESOLVED: a) That the report be approved; and b) That all the payments be authorised.

37 ALLBROOK FARMHOUSE – MARY BEALE

Councillor Betts detailed the history of the 17th century farmhouse which has been linked with the famous artist Mary Beale. He would like to see an upgrade on the listed building status from grade II to grade II* which would give the building greater protection. Due to the historic nature of the building, it was agreed that a plaque of some kind would be a nice feature.

Councillor Betts proposed that the Parish Council supports any application to upgrade the listed building status and considers a plaque in consultation with the current/new occupants of the building. Councillor Palmer seconded and all voted unanimously.

RESOLVED: That this Council is supportive of any application to upgrade to listed building status.

38 FINANCIAL RISK ASSESSMENT FOR 2019/20

Councillor Palmer proposed to approve the Financial Risk Assessment for 2019/20, Councillor Freemantle seconded and all voted in favour.

RESOLVED: that the Financial Risk Assessment for 2019/20 is approved.

39 APPOINTMENT OF INTERNAL AUDITOR

Lightatouch had provided a quotation for the internal audit for 2019/20 for £335 for a standard internal audit. Councillor Palmer proposed to appoint Lightatouch for the internal audit, Councillor Betts seconded and all voted in favour.

RESOLVED: that Lightatouch is appointed for the internal audit for 2019/20.

40 TRAFFIC MANAGEMENT INITIATIVES

The Clerk tabled the list of options to improve traffic management within the Parish (see appendix I). The installation of seating and bins at bus stops was requested to be added to the list. The Chairman explained that the costs associated with the improvements would have to be considered in detail and the residents consulted.

41 PLANNING

Councillors considered the planning application received and made the following comment:

Application No: [T/19/85511](#)

Site Address: 1 PORTCHESTER RISE, EASTLEIGH, SO50 4QS

Description: 1 no. Oak - Remove large west facing branch to the union included in the photo. Crown reduce remaining west side of crown by 1-2 metres to suitable growth points.

Comments: Subject to the approval of the Borough Council's Tree Officer.

Members noted the decision made:

Application Details: T/19/85511 Consent under Tree Preservation Orders

Decision: Consent to Tree Works for Delegated Decision

Proposal: 1 no. Oak - Remove large west facing branch to the union included in the photo.

Crown reduce remaining west side of crown by 1-2 metres to suitable growth points.
Location: 1 PORTCHESTER RISE, EASTLEIGH, SO50 4QS

RESOLVED: a) That the comments, as set out above, be submitted to the Borough Council; and b) That the planning decisions be noted.

42 DATE OF NEXT MEETING

The date of the meeting is scheduled to take place on Tuesday 23 July 2019, at the Scout Hut, Boyatt Lane, Eastleigh SO50 4LQ, commencing at 7pm.

This was all the business and the meeting closed at 8.10pm

Signed Chairman

TRAFFIC MANAGEMENT LOW COST MEASURES

Allbrook Hill:

- Traffic lights at each end
- Sleeping policemen
- Visible signage
- Reduction in speed limit to 20mph (playgroup)
- Stickers on bins
- Pinch point moved further down the hill (parking issues)
- Dragon's teeth on the pavement
- Yellow lines to create passing places (to be agreed with residents)

Layby/Verge junction of Twyford Road:

- Drop kerb to ease with mobility scooters/pushchairs
- Vegetation cut back by the layby to create easier access
- Herringbone lines to create additional parking
- Consider allocated parking for activities in the Scout hall.

Consider parking issues on transfer of any asset to the Parish.

Speeding issues: Twyford Road, Pitmore Road, Boyatt Lane, Allbrook Hill and Allbrook Way

- Consider the loan of a speed limit reminder/consider purchase long term
- Visible signage where possible
- Repaint of roundabout at junction of Allbrook Hill and Pitmore Road

General:

- Provision of seating and bins near bus stops
- Clear bus stop markings on Pitmore Road
- New village signs on boundary