



**Allbrook Parish Council**

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**Minutes of the Full Council meeting  
held on Tuesday 23 June 2020 at 7.00 pm  
online via the ZOOM application**

**Councillors Present:** D Clarke (Chair), J Barrett (part), D Betts, M Freemantle, N Palmer & R Lee-Potter

**Borough Councillors Present:** Jephthe Doguie

**Not Present:** C Banks & R Whittle

**Apologies:** Borough Councillor S Tyson-Payne.

**Officer in attendance:** C Gosling (Clerk)

**PUBLIC SESSION**

None present.

**28 INTRODUCTION BY THE CHAIRMAN AND VIRTUAL MEETINGS**

The Chairman welcomed everyone to the meeting and explained due to the Covid-19 outbreak, the Parish Council will continue to hold meetings virtually unless otherwise specified by the Clerk.

**29 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

Councillor Freemantle – item 12 (Planning, noting of appeal).

**30 MINUTES OF THE MEETING 26 MAY 2020**

Councillor Betts proposed to accept the minutes of the meeting held on 26 May 2020.

Councillor Lee-Potter seconded and all voted in favour.

**RESOLVED: That the minutes of the meeting held on 26 May 2020 be accepted as a true record of the meeting.**

Councillor Barrett had connection issues during items 31 to 33.

**31 CORRESPONDENCE**

Members noted the correspondence list dated 23 June 2020.

## 32 BOROUGH AND COUNTY COUNCILLORS' REPORT

Councillor Clarke reported that he had been chasing up outstanding matters regarding Allbrook Meadow with other Borough Councillors and Officers.

The Eastleigh Local Area Committee had agreed to the closure of the roads in the town centre to make the social distancing requirements easier for shoppers. It was agreed to install some flower towers to enhance the centre to make it more welcome for visitors.

The fly tipping incident in Boyatt Lane was promptly dealt with by the Streetscene team.

A meeting will be arranged with Eastleigh Police and Local Area Committee Members to discuss areas of concern.

Borough Councillor Doguie added that he was pleased to see that the town centre had reopened for shoppers and felt that the measures in place were good to comply with social distancing requirements.

Councillor Clarke reported that the next meeting of the County Council will be held virtually in July. The consultation of the library was on hold due to the pandemic.

## 33 FINANCE REPORTS

The Responsible Finance Officer tabled a summary of the monthly finance report and list of 12 payments dated 23 June 2020 totalling £2675.41. Councillor Betts proposed to approve the financial report and approve payments, Councillor Freemantle seconded, and all voted in agreement.

**RESOLVED: a) That the report be approved; and b) That all the payments be authorised.**

## 34 ALLBROOK HILL

The Clerk's report was circulated detailing ongoing issues at Allbrook Hill. Councillor Lee Potter proposed to send the report to the County Council's Traffic and Safety Officer for consideration with the additional points raised:

- Difficulty for pedestrians to social distance safely as highlighted on the County Council's Covid travel map.
- Query whether the pinch point could be moved if a residence was asked to reduce their two entrances to one.
- Increased signage to dissuade traffic using the road as a through route.

Councillor Betts seconded the report and additions and all voted in favour.

**RESOLVED: That the report and additional points are forwarded to the County Council for consideration.**

## 35 FINANCIAL RISK ASSESSMENT FOR 2020/21

Councillor Palmer proposed to approve the Financial Risk Assessment for 2020/21, Councillor Freemante seconded and all voted in favour.

**RESOLVED: that the Financial Risk Assessment for 2020/21 is approved.**

### **36 APPOINTMENT OF INTERNAL AUDITOR**

Lightatouch had provided a quotation for the internal audit for 2020/21 for £345 for a standard internal audit. Councillor Betts proposed to appoint Lightatouch for the internal audit, Councillor Palmer seconded and all voted in favour.

**RESOLVED: that Lightatouch is appointed for the internal audit for 2020/21.**

### **37 WEBSITE ACCESSIBILITY STATEMENT**

Members reviewed the Website Accessibility Statement. Councillor Betts proposed to adopt the Website Accessibility Statement, Councillor Freemantle seconded and all voted in favour.

**RESOLVED: that the Website Accessibility Statement is adopted.**

### **38 PLANNING**

No applications had been received.

Members noted the following decisions and appeal lodged:

**Application Details:** H/20/87603

**Decision:** Permit Delegated Decision

**Description:** Replacement detached garage

**Location:** HILLCROFT, 236 TWYFORD ROAD, EASTLEIGH, SO50 4LF

**Application Details:** H/20/87651

**Decision:** Permit Delegated Decision

**Description:** First Floor side extension and loft conversion to provide living space incorporating 1no. front dormer and 1no. velux window plus 1no. rear dormer and 2no. velux windows (amended description)

**Location:** 158 PITMORE ROAD, EASTLEIGH, SO50 4LT

### **NOTICE OF APPEAL**

#### **TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER S78 AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION**

**Address of site to which the appeal relates:** 22 MAYPOLE VILLAS, EASTLEIGH, SO50 4LN

**Proposed development:** Proposed garage

**Application Reference:** H/20/87334

**Appellant's name:** Imogen Wigley

**Planning Inspectorate appeal reference:** APP/W1715/D/20/3252769

**Appeal start date:** Monday 15 June 2020

Councillor Palmer proposed to respond to the appeal citing that the proposed garage is not in keeping with the character of the street scene. Councillor Betts seconded and 4 members voted in favour.

**RESOLVED: that the Council responds to the Planning Inspector in relation to the above appeal.**

**39 DATE OF NEXT MEETING**

The date of the meeting is scheduled to take place on Tuesday 28 July 2020, commencing at 7pm. This meeting will be held virtually unless a relaxation of the lockdown rules commences prior to the agenda being published.

This was all the business and the meeting closed at 7.45pm

Signed ..... Chairman