



**Allbrook Parish Council**

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22 July 2020

**NOTICE OF MEETING**

**Allbrook Parish Council  
Tuesday 28 July 2020 at 7pm**

**This meeting will be held online via ZOOM. If you wish to speak or ask a question at the meeting, please submit a request by email to the [clerk@allbrook-pc.gov.uk](mailto:clerk@allbrook-pc.gov.uk). Please include your email address and first line of your home address. Requests will be received up to one hour before the start of the meeting. An invite will be sent to your email from the Council to take part in the public participation.**

To all Allbrook Parish Councillors

You are hereby summoned to attend an online meeting of the Council on Tuesday 28 July 2020 at 7pm for the purpose of transacting the following business.

*C Gosling*

Cheryl Gosling, Clerk to the Council

Members of the public are invited to speak on general items at the start of the meeting, this session will last for 15 minutes and is at the discretion of the Chair.

**AGENDA**

1. Welcome by the Chairman
2. To note apologies of absence.
3. To approve the waiver of the 6-month attendance rule in respect of Cllr Ciara Banks. (Section 85 of the Local Government Act 1972)
4. To receive declarations of interest and dispensation requests.
5. To approve minutes of the meeting held on 23 June 2020.
6. To receive an update from the Allotment Officer, R Ormond.
7. To agree an annual increase for the allotment sites:
  - Broomhill to a rental fee of £48.00.
  - Lincoln's Rise to a rental fee of £37.50
8. To approve the risk assessment for Broomhill and Lincoln's Rise allotments.
9. To note correspondence

10. To receive a report from the Borough and County Councillors on matters concerning the Parish.
11. To receive the June financial report and approve payments.
12. To review the first quarter budget and note spend to date.
13. To receive applications for grant aid.
14. To determine the planning applications and note decisions made on Planning Matters 07/20 (please see separate list).
15. To note the date of the next meeting Tuesday 22 September 2020.