



Allbrook Parish Council

c/o 93 Upper Barn Copse

Fair Oak

Eastleigh, Hampshire

SO50 8DB

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**Minutes of the Full Council meeting
held on Tuesday 22 September 2020 at 7.00 pm
online via the ZOOM application**

Councillors Present: D Clarke (Chair), J Barrett, D Betts, M Freemantle, R Lee-Potter & N Palmer

Not Present: R Whittle & C Banks

Apologies: Borough Councillors S Tyson-Payne & T Campbell

Officers in attendance: C Gosling (Clerk) & R Ormond (Allotment Officer)

PUBLIC SESSION

None present.

56 INTRODUCTION BY THE CHAIRMAN AND VIRTUAL MEETINGS

The Chairman welcomed everyone to the meeting and explained that due to ongoing advice from the Government, the Parish Council will continue to hold meetings virtually unless otherwise specified by the Clerk.

57 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

None received.

58 MINUTES OF THE MEETINGS 28 JULY & 18 AUGUST 2020

Councillor Betts proposed to accept the minutes of the meetings held on 28 July & 18 August 2020. Councillor Freemantle seconded and all voted in favour.

RESOLVED: That the minutes of the meetings held on 28 July & 18 August 2020 be accepted as a true record of the meetings.

59 ALLOTMENT OFFICER'S REPORT

Mr Ormond reported on the allotment sites:

- Southern Water Compliance Inspection took place for both sites. Lincoln's Rise no issues. Broomhill requires a plumber to take pipe fixings in the toilet back to source. 2 further taps need to be replaced. All works need to be completed by 8 October.
- Lincoln's Rise – 2 vacant plots, served notice on one plot. Thanks to Councillor Betts for strimming the overgrown plots.

- Broomhill – 2 vacant plots which will be let on 1 October.
- Waiting list: Parish 4, Non Parish 15.

60 CORRESPONDENCE

Members noted the correspondence list dated 22 September 2020.

61 BOROUGH AND COUNTY COUNCILLORS' REPORT

Councillor Clarke confirmed that at the recent ELAC meeting it was agreed to keep Market and High Street closed for social distancing. It was agreed that the Town Centre requires an Action Plan.

The Airport planning application is likely to be considered at the December ELAC meeting.

The Lawn Road open space improvements are ongoing.

Councillor Clarke touched on the expected White Paper on Local Government Reorganisation.

He was disappointed that no further progress was made on the two bungalows in Pitmore Road.

62 UPDATE ON ASSET TRANSFERS

The Clerk reported that there had been no further developments on the transfer of assets. A meeting has been arranged with the Local Area Manager and the Legal team at Eastleigh Borough Council to pursue matters.

It was noted that the transfer of the land rear of the bungalows in Allbrook Hill would proceed without the car parking spaces. The land at the rear and side access would be transferred to the Council.

Allbrook Recreation Field – still waiting for the tree survey to be completed.

63 ALLBROOK MEADOW

Members expressed their disappointment that nothing further had been progressed with the transfer of the site from the developer to the Borough Council. Existing access issues still remain and there was a great deal of frustration that this has been going on over a number of years. The Clerk was asked to progress this through the meeting with Officers next week.

64 PLANNING CONSULTATIONS

The consultations were circulated to Members to review. The main points for consultation were:

- Changes to the standard method of assessing local housing need.
- Securing of First Homes through developer contributions.
- Temporarily lifting the small sites threshold up to 40-50 units, as economy recovers from the impact of Covid-19.
- Extending the current Permission in Principle to major development, so landowners/developers have a fast route to secure the principle of development.

Members agreed that the Parish Council did not have the level of expertise to fully understand the questions prepared in the documents. However, the Parish Council is keenly aware of the

impact of any small developments within the Parish and would like to ensure there is a degree of protection in critical areas.

65 FINANCE REPORTS

The Responsible Finance Officer tabled a summary of the monthly finance reports and list of 19 payments dated 25 August 2020 totalling £4091.08 and a list of 16 payments totalling £3423.23 dated 22 September 2020. Councillor Clarke proposed to approve the financial report and approve payments, Councillor Betts seconded, and all voted in agreement.

RESOLVED: a) That the reports be approved; and b) That all the payments be authorised.

66 CO-OPTION POLICY

Councillor Lee-Potter proposed to approve the Co-option Policy, Councillor Freemantle seconded, and all voted in favour.

RESOLVED: that the Co-option Policy is approved.

67 PLANNING

Councillors considered the following planning application received and made the following comment:

Application No: [T/20/88573](#)

Site Address: Lincolns Copse - To the rear of Winters Place, Eastleigh, SO50 4BZ

Description: Tree works as detailed in the tree condition survey report.

Comments: **Subject to the approval of the Borough Council's Tree Officer**

Members noted the following decisions made:

Application Details: T/20/88108 Consent under Tree Preservation Orders

Decision: Consent to Tree Works for Delegated Decision

Proposal: 1 no. Oak (T1) - To reduce the South East facing lateral radius of the crown by up to 3 metres and remove any crossing or rubbing branches within the crown.

Location: 4 WINTER'S PLACE, EASTLEIGH, SO50 4BZ

Application Details: T/20/88228 Consent under Tree Preservation Orders

Decision: Refuse Tree Consent for Delegated Decision

Proposal: 1 no. Ash (T1) - Reduce by 2m over garden of no.4 Treetops

1 no. Oak (T2) - Reduce by 3m over garden of no.5 Treetops.

Location: Lincolns Copse - Land behind 4-5 Treetops, Eastleigh, SO50 4DL

Application Details: T/20/88241 Consent under Tree Preservation Orders

Decision: Refuse Tree Consent for Delegated Decision

Proposal: 1 no. Oak (T1) - Fell

Location: 47 BROOMHILL WAY, EASTLEIGH, SO50 4RL

Application Details: T/20/87990 Consent under Tree Preservation Orders

Decision: Refuse Tree Consent For Delegated Decision

Proposal: 1 no. Fir - Reduce height by 10 metres.

2 no. Silver birches - crown thin by up to 20% by removing crossing/rubbing branches.

Location: GLENWOOD, BOYATT LANE, EASTLEIGH, SO50 4LH

68 DATE OF NEXT MEETING

The date of the meeting is scheduled to take place on Tuesday 27 October 2020, commencing at 7pm. This meeting will be held virtually unless a relaxation of the lockdown rules commences prior to the agenda being published.

69 PUBLIC BODIES ADMISSION TO MEETINGS ACT 1960

Councillor Clarke proposed, Councillor Lee-Potter seconded and all voted in favour of excluding the public and press from the meeting.

RESOLVED: to exclude members of the public and press from confidential matters to be discussed “that, under Section 1(2) of the Public Bodies Admissions to Meetings Act 1960, the public and the Press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information which would be prejudicial to the public interest by reason of its confidential nature (staffing matter)”

70 NATIONAL SALARY AWARD

Councillor Betts proposed to award the salary increase to all employees effective on hours worked from 1 April 2020 increase of 2.75%, seconded by Councillor Palmer and all voted in favour.

RESOLVED: The national salary award is approved from 1 April 2020.

This was all the business and the meeting closed at 8.15pm

Signed Chairman